



Silver Gryphon Games, LP.

47232 306th Street
Beresford, SD 57004
www.silvergryphongames.com

New Worlds, Classic Ideas

SILVER GRYPHON GAMES **WRITING SUBMISSION GUIDELINES**

We have two types of writing submissions: Solicited and Unsolicited. We are not inclined to take any one's writing or suggestions, but we will listen to and review each and every one of the submissions that we receive. However, we ask that you follow a few rules.

First things first....

- **Contact us:** Make sure that you we are even considering expanding our list of freelancers right now. Make sure you that talk to us to know what you're getting into beyond what these Submission Guidelines discuss. We will let you know what projects we're focusing on and what we need assistance most with. Please send emails to krohan@silvergryphongames.com.
- **Submit a Writing Sample:** We would like any potential author to submit a writing sample to us. Make it shine, make it pop, and consider it your writing resume to us. This sample should be a single page at least of creative writing, mechanics, or whatever it is that you do best. The work needs to be 11 or 12 point font with one inch (25mm) margins all around. Make sure it is what you want to you use to represent yourself to us and then give it a read-through, run spell check, etc. The number of authors that we see that would greatly benefit from a final read-through and spell check is outstanding, and we are inclined to reject submissions if those two haven't been done.

Once that is done, if you are trying to submit an original work to us:

- **Write a Summary:** Potential submissions must have a summary of what the submission will entail before we agree to even accept the submission in whole. This summary should include the finished or working title of your work, what system (or systems) you are writing it for, and a quick description of the submission. Please limit this description to a few paragraphs. It would also be helpful to include a time-table of potential deadlines for yourself, including a preliminary, half-done, and complete stage. If possible, please also include a writer's resume and a short biography about yourself for the website and for our own purposes.
- **After the Summary is Reviewed and you are given the go-ahead for your project, the manuscript must adhere to the numbered guidelines below.**

Once your sample is accepted, if you are working with us as a supplementary writer:

- We will discuss projects that we have in action right now, and negotiate which project you would be best suited for given your own talents and preferred style and genre. We will be as clear and upfront as we can be with what is expected.
- **After everything is agreed upon, the manuscript must adhere to the numbered guidelines below.**
 1. **We will give you a contract to sign.** This will outline things like payment, what we expect of you, what you should expect of us, and other legal things. Everything in the contract will be discussed before the contract is physically mailed to you, so there shouldn't be any surprises in there.
 2. **Perform basic editing on any submission.** After you've been given the green-light to go ahead and give us a full scale submission, please spell check it and give the document a once-over for basic mistakes, even if we edit it for you.
 3. **Tell us whether you will be editing the submission, you have an editor in mind, you have an editor lined up, or you would like us to edit it for you.** Any editor that you would like to use will need to sign a contract with Silver Gryphon Games or will need to have a private agreement with you. If it is a private editor, Silver Gryphon Games will not be part of the agreement and will not be responsible for any part of that arrangement.
 4. **Profanity, Vulgarity, and Abusive or Oppressive Language will NOT be allowed in excess in any publication.** There is no excuse to load your manuscript full of swearing, sexual situations, graphic descriptions of violence, crude or offensive references to another character or person because of sex, sexual orientation, color, religion, or creed. Sometimes these are crucial to the development of a story, and while we don't believe in necessarily being politically correct, we will not publish material that crosses lines of what is normally considered to be public decency.
 5. **Submissions need to be in .rtf format.** This is just so we can read them. All of our work is done on a PC, not a Mac, so please use formats our machines can read.
 6. **Note any special formatting that you need to use.** Tell us what fonts to use, and where to put them. It's possible that your font may have to be sent to us if we don't have it, but you need to mark the following: Chapter Heading, Heading, Subheading 1, Subheading 2, and any other special formatting you will need to use to properly construct your submission. If we have questions, we will contact you. If we have lots of questions, we will probably tell you what to fix and send it back at you.